****

European Biosolids & Organic Resources Conference

**13-14th November 2018, The Royal Armouries, Leeds**

|  |
| --- |
| **The exhibition fee includes:**   * Stand space - 3m in length by 2m depth * Power supply * One person to man the stand, including refreshments. * Exhibiting companies will be listed on the conference website, programme handed to delegates on site and conference app.   **Optional extras:**   * Exhibitors are not automatically registered to attend the conference; however, they are entitled to 20% off the delegate rate. Fees are detailed below. * Conference Dinner on Tuesday 13th November - £60 per ticket   Please note that stands will be allocated on a first come, first served basis. You will be sent information on access and set-up approximately one month before the date of the conference. |

|  |  |  |
| --- | --- | --- |
| **Contact Details** | | |
| Company Name: |  | |
| Company Address: |  | |
| Contact for all Correspondence: | Name: | Tel: |
| Email: | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Fees** (All prices exclude VAT @ 20%) | | | | **Rate** (exc. VAT) | **Quantity** |
| **Exhibition Space**  *Includes 1 person to man the stand for 2 days* | | | | **£995** |  |
| Name, Job Title and Email Address of person manning the stand | | | | | |
| **Additional person(s) manning the stand** *(2-day rate)* | | | | **£100** |  |
| Name, Job Title and Email Address of extra person(s) manning the stand | | | | | |
| **Conference Registration** (*prices below include 20% discount off standard rates for exhibiting companies)* | | | | | |
| Full Delegate *(Standard fee £595)* | | | | **£476** |  |
| Water Companies / Young Professionals *(Standard fee £495)* | | | | **£396** |  |
| Speaker *(Standard fee £495)* | | | | **£396** |  |
| Students, Academics & Charities *(Standard fee £200)* | | | | **£160** |  |
| **Name (s)** | **Job Title (s)** | **Email Address (s)** | | | **Rate** (as above) |
|  |  |  | | |  |
| **Conference Dinner Tickets** *(Please specify name/s below)* | | | | **£60** |  |
| **Advertising Opportunities** | | | | | |
| **Insert in Delegate Packs** *(1-page flyer or promotional item i.e. pen)* | | | | **£350** |  |
| **Full page advert in programme** | | | | **£295** |  |
| **½ page advert in programme** | | | | **£225** |  |
| **Button advert on the** [www.european-biosolids.com](http://www.european-biosolids.com) **website**  *(until the conference date)* | | | | **£350** |  |
| **TOTAL PAYABLE** | | | **Exc. VAT** | | **Inc. VAT @ 20%** |
| **£** | | **£** |

**Method of Payment**

**INVOICE:** Please invoice the sum of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **PO Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Invoicing Address (***If different from above)***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Purchase Orders should be made out to:***

|  |  |
| --- | --- |
| ***Suez Advanced Solutions UK Ltd*** |  |
| ***290 Aztec West*** |  |
| ***Bristol*** |  |
| ***BS32*** |  |

**CREDIT / DEBIT CARD:**  If you would like to pay by credit card please phone **01924 257891**

**Exhibition Booking & Payment Terms & Conditions:**

Booked exhibitor space may be cancelled, with no penalty, within 30 calendar days of Aqua Enviro receiving the completed booking form. If the request for cancellation is received later than 30 calendar days of booking, the exhibitor will be required to pay 100% of the fee.

If the conference/event is cancelled for whatever reason, exhibitor fees paid will be refunded in full.  *However please note any associated hotel or travel expenses incurred by exhibitors will not be refunded.*

**Please note by signing this booking form you agree to the above terms and conditions.**

|  |  |
| --- | --- |
| Signed | Print Name: |

**Please save and the send this completed form to:**

Frances Woodhead: Fax (44) 01924 257 455, e. [franceswoodhead@aquaenviro.co.uk](mailto:franceswoodhead@aquaenviro.co.uk)