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EXHIBITION & MARKETING BOOKING FORM

**Recent Advances in Odour Control Technologies**

**19th September 2018, Cloth Hall Court, Leeds**

**Contact Details:**

|  |  |  |
| --- | --- | --- |
| Company Name: |  | |
| Company Address: |  | |
| Contact for all Correspondence: | Name: | Tel: |
| Email: |  |

Please note that stands will be allocated on a first come, first served basis. You will be sent information on access and set-up approximately one month before the date of the conference.

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| --- | --- | --- | --- |
| **Fees:** | | **Rates**  (exc. VAT) | **Quantity** |
| **Package 1**   * 3m by 2m exhibition space in the breakout hall * 1 trestle table and 2 chairs * 1 delegate (rate £320) | | **£795.00** |  |
| **Package 2**   * 2 roller banners (max 1m wide) – one in the breakout area, and the other at the front of the conference room. * 1 delegate (rate £320) * An insert in the delegate packs **(max 1 A4 sheet)**   Please note this package doesn’t come with a table or chairs but offers good presence/branding at the venue for delegates on their own that don’t want to be restricted to manning a stand. | | **£750.00** |  |
| Name, Job Title and Email Address of delegate (included in packages above) | | | |
| **Inserts in delegate packs** | | **£250** |  |
| **Button advert with link on** [www.aquaenviro.co.uk](http://www.aquaenviro.co.uk/events/conferences/wastewater-monitoring-and-real-time-control-in-amp6/) **until the event date** | | **£200** |  |
| **Additional delegate** (20% discount off £320) | | **£256** |  |
| Name, Job Title and Email Address of additional delegate | | | |
| **TOTAL PAYABLE** | **Exc. VAT @ 20%** | | **Inc. VAT @ 20%** |
| **£** | | **£** |

**Method of Payment**

**INVOICE:** Please invoice the sum of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **PO Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Invoicing Address (***If different from above)***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Purchase Orders should be made out to:***

SUEZ Advanced Solutions UK Ltd

290 Aztec West

Bristol,

BS32 4SY

Registered Company No. 5687775

VAT No. GB108298209

Account Number: 21391181

Sort Code: 56-00-05

**CREDIT / DEBIT CARD:**  If you would like to pay by credit card, please call the office on **01924 257891**

**Exhibition Booking & Payment Terms & Conditions:**

Booked exhibitor space may be cancelled, with no penalty, within 30 calendar days of Aqua Enviro receiving the completed booking form. If the request for cancellation is received later than 30 calendar days of booking, the exhibitor will be required to pay 100% of the fee.

If the conference/event is cancelled for whatever reason, exhibitor fees paid will be refunded in full.  *However please note any associated hotel or travel expenses incurred by exhibitors will not be refunded.*

**Please note by signing this booking form you agree to the above terms and conditions.**

|  |  |
| --- | --- |
| Signed | Print Name: |

**Please save and the send this completed form to:**

**Please Send Competed Form to:**

Frances Woodhead: Fax. 01924 257455, Email. [frances.woodhead@aquaenviro.co.uk](mailto:frances.woodhead@aquaenviro.co.uk)